



Dental Assisting Diploma Advisor's Checklist

Effective 12-1-24

Steps to Apply:

- ☐ Complete an application for general admission to Pitt Community College.
- ☐ Submit official transcript from high school or high school equivalency diploma. Applicants with a bachelor's degree are exempt.
- ☐ Submit official transcripts from all colleges/universities attended.
- ☐ Meet with assigned Advisor.
- ☐ *Once you meet the minimum requirements*, submit your Dental Assisting program application via the online portal on the Health Sciences pages of the PCC website.
- ☐ Check your myPittCC email account for important announcements on a regular basis.

Application Requirements:

- ☐ Must be a high school graduate or hold a high school equivalency diploma.
- ☐ Must have a minimum **2.5 GPA** in general education and recommended classes for the DEN program.
- ☐ Must be eligible for ENG 111 without a corequisite (successful completion of ENG 111 with a C or better will satisfy this requirement).
- ☐ Must be eligible to take college level math.
- ☐ Must complete the minimum general education prerequisites.

Minimum General Pre-requisites:

- ☐ BIO 163 (must be taken within 10 years of program enrollment date)

Additional DEN General Education Courses (must be completed prior to graduation and can be used for additional points towards admission and program GPA):

- ☐ ACA 111
- ☐ COM 231
- ☐ ENG 111
- ☐ HSC 110

**Not required for graduation, However, points are awarded towards admission.*

- ☐ PSY 150



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APPLICATION POINT BREAKDOWN

Criteria	Points Calculation
Quality Points for General Education Courses	Multiply credit hours by quality point value (A=4, B=3, C=2) for each course completed with a C or better.
Total Quality Points	Sum of quality points from all general education and recommended courses based on the best grade earned.
GPA Calculation	Divide total quality points by total credit hours attempted in general education and recommended courses.

GENERAL EDUCATION COURSES	GRADE	HOURS COMPLETED	GRADE VALUE A=4, B=3, C=2	QUALITY POINTS
Example Course	B	4	3	12
ACA 111 (1)				
BIO 163 (5)				
COM 231 (3)				
ENG 111 (3)				
*HSC 110				
PSY 150 (3)				
TOTAL				=

Quality Points_____ = TOTAL Points_____

*Applicants accepted to the Dental Assisting Program will be required to submit active Basic Life Support (BLS) Certification from the American Heart Association by July 1. Instructions for submitting BLS Certification will be included in the acceptance letter.