STUDENT AGREEMENT FORM

STUDENT NAME _____ **PCCID/DOB** _____

SCHOOL NAME _____ **SCHOOL TYPE** ☐ PUBLIC ☐ PRIVATE ☐ HOME

Semester: FA SP SU Year: 20 _____

1. To be eligible for enrollment in the ***College Transfer Pathway***, students must meet the following criteria:
   a) be an ***AIG-identified 9th/10th grader*** **OR** be an ***11th/12th grader*** **AND**
   b) have an ***unweighted*** GPA of 2.8 or higher ***or*** meet minimum score requirements from an approved assessment (ACT, PreACT, SAT, PSAT, AP/IB)
   c) NOTE: AIG-identified 9th/10th graders must have **BOTH** the GPA and approved assessment scores and have the approval of the principal (or designee).

   To be eligible for enrollment in the ***Career & Technical Education Pathway***, students must meet the following criteria:
   a) be a ***9th/10th grader*** who meets eligibility criteria **OR** be an ***11th/12th grader*** **AND**
   b) have an ***unweighted*** GPA of 2.8 or higher **OR** meet minimum score requirements from an approved assessment (8th Grade Reading EOG, Math 1 EOC, and Math 1 Grade **AND**
   c) have the approval of the principal (or designee)

2. **For classes taught online or on the PCC campus, it is the student's responsibility to pay all fees and purchase required textbooks.** All fees must be paid by the deadline, or students will be dropped from their classes. For Pitt County Schools' students, all fees and textbooks for classes located at a PCS high school and those enrolled in the Technical Academy and the Health Sciences Scholars program will be covered by the school system.

3. **Students enrolled in PCC courses must complete the Mandatory Attendance Quiz (MAQ) in Moodle or on paper by the deadline established by the course instructor.** Failure to complete the MAQ by the instructor-established deadline will result in administrative removal (drop) from PCC course(s) and may limit or prevent placement in alternative courses.

4. **Students are responsible for providing transportation to/from PCC for classes**. Pitt County Schools' students enrolled in the Technical Academy and Health Sciences Scholars program must contact their high school counselor or CDC to arrange to ride a PCS bus.

5. **Students may add or drop a PCC course on or before 12:30 PM on the third day of the course with no negative impact on their high school transcript.** Students must contact their high school counselor PRIOR to initiating any add or drop request and must complete the Official Add/Drop Form. CCP staff will not process any add or drop requests that are not submitted using the Official Add/Drop Form. **Requests made after the third day of a course require submission of an Official Withdrawal Form and fully completed and signed documentation**. Students must contact their high school counselor PRIOR to initiating an official withdrawal request. CCP staff will not process withdrawals without proper documentation. (PCS Students: Students will not be placed in another PCS course to replace a dropped PCC course if the request occurs beyond the first 5 days of the PCS semester. Placement in another PCS/PCC course will be dependent upon course availability and is at the discretion of the Principal/Director.)

6. **FERPA STATEMENT**: By signing below, students grant permission to PCC faculty and staff to release a copy of the student's official transcript and discuss the student's academic progress with their high school officials and/or the student's parent/legal guardian in accordance with the ***Family Education Right and Privacy Act of 1974***.

7. **Students with current accommodation plans in place at their high school** should contact the PCC Office of Accessibility at (252) 493-7595 to discuss a plan for accommodations in their PCC classes.

8. **Prior to registration, students are required to complete Leon's Law authorization.** Leon's Law permits parents and legal guardians' access to a student's academic records in accordance with applicable state and federal regulations. Failure to complete Leon's Law authorization will prevent enrollment in PCC course(s).

By signing below, the student and parent acknowledge that they have read and fully understand the policies above.

Student Signature:_____ **Student Phone Number:** _____

Parent/Guardian Signature: _____ **Parent/Guardian Phone Number:** _____

***** TO BE COMPLETED BY HIGH SCHOOL COUNSELOR/ADMINISTRATOR *****

***Unweighted* GPA**: _____ **Principal/Designee:** _____

SPECIAL STATUS REQUIRING PRINCIPAL RECOMMENDATION FORM: ☐ 9th/10th AIG ☐ 9th/10th CTE ☐ CTE Only (< 2.8 GPA)

Updated Jan 2026