SPRING 2024
January – May
COURSE SCHEDULE

Dustin Hardee with Greenville Fire Department finds a career to fuel his passion. page 2
Firefighting is serious business, and anyone speaking with Dustin Hardee for more than a few minutes would pick up that it’s quite serious to him. But if you talk to him a little longer, you’ll understand why he’s so serious and you’ll learn that he absolutely loves his new career! A career that started with Pitt Community College’s Early College High School program.

Hardee looked at the Early College High School program as a chance to get ahead with his education. He was able to take classes that interested him and enjoyed the challenge a college experience offered.

Wynn Whittington is principal at the Early College High School and Hardee describes him as one of his biggest supporters while at PCC. Hardee credits Whittington as someone that helped to shape his path. “Mr. Whittington was always available and gave me insights to which routes I should explore. I felt like he was there for me,” Hardee remarks. Once he made his career decision, it was on to Greenville’s Fire Fighter Academy.

“There was a mixture of things that led me to the choice of becoming a firefighter. Helping people would lead that list, but I think everyone in firefighting wants to help people,” Hardee emphasizes. I also wanted to be part of a team like in sports.” Hardee said he knew he’d be spending 1/3 of his life with workmates and wanted to feel that camaraderie. “Every day I go to work, I feel I can better myself by interacting with others at the fire house,” he added.

When looking back on the fire academy training, Hardee admits that there were challenges. In the beginning he remembers being in a room with a group of strangers, but notes they’re definitely not strangers now. Hardee states that it’s like a brotherhood where you know you have each other’s back. “We’re all family in the end,” he says with a warm smile.

When asked about what it felt like on Fire Academy graduation day, his reply came quickly. “You’re proud of yourself, but you look back as a group, and say WE did that! We’re about to go on shift and do the job we love. It was a great day!”

Few of us are fortunate enough to find a career that actually fuels our passion, but after sharing a conversation with Dustin, he’s one of those fortunate ones. It’s not just a job to him, it’s what he wakes up wanting to do.
Hello Prospective Student,

Thank you for your interest in our Continuing Education and Workforce Development Programs here at Pitt Community College (PCC). Our mission at PCC is to “Educate and Empower People for Success,” and our faculty and staff aim to accomplish this goal by exemplifying institutional core values of Community, Success, Equity and Integrity with students. I certainly hope that both our mission and core values make an indelible mark on your student experience.

Learners from all ages and backgrounds in Pitt County continue to benefit from our short-term training and credentialing programs. In other words, Pitt Community College is similar to a “launching pad” that helps to propel our students towards earning a competitive wage by upgrading job skills, pursuing a new career, starting a small business, or exploring personal enrichment activities. We remain committed to providing students with cutting-edge skills, credentials and academic advantages necessary for success in the global and competitive workforce.

We provide quality educational experiences at our main campus in Winterville, the Greenville Center at 3107 S. Memorial Drive, various off-campus locations in the community, local worksites, and online. For additional course information, I also invite you to take advantage of our virtual campus tours at: (https://bit.ly/3eS73Xw), or you may visit our website at PITTCC.EDU/ConEd and review course schedules.

Thank you once again for your interest in our continuing education courses.

Go Bulldogs!

Dr. Lawrence L. Rouse
President, Pitt Community College

Pitt Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Questions about the accreditation of Pitt Community College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC’s website (www.sacscoc.org).
Career Exploration for Freight Dispatching  

Have you ever thought about running a trucking business without owning your own truck? If so, this course is for you. You will learn how to be your own boss, dispatch your own loads, how to network with other dispatchers and so much more! 45 hours. $125. Fee waiver available for those who qualify.

161942 1/17-3/6 M,W 6p-9p Online  
161943 3/14-5/2 Tu, Th 1:30p-4:30p GCA 112

Career Exploration for a Profession in Real Estate  

Are you interested in a career in real estate? Join our class to explore real estate as a career option, the education requirements, and the process to become a real estate broker. You’ll learn information about the real estate industry, basic real estate concepts and discover the skills necessary to become a successful real estate professional. 24 hours. $125. Fee waiver available for those who qualify.

162216 3/4-4/10 M,W 6p-8p RLH 103

Career Exploration for Information Technology (IT) Professionals  

Computer and Information Technology careers offer professionals the opportunity to work in many industries, including banking, business and industry, education, healthcare, manufacturing, and more. Overall employment in IT is projected to grow much faster than the average for all occupations from 2022 to 2032. Understanding what paths are available to you can help you navigate your first steps as you begin your career in IT. 24 hours. $70. Fee waiver available for those who qualify.

TBD 1/22-2/7 M,W,Th 7p-10p Online  
TBD 4/1-4/17 M,W,Th 7p-10p Online

Computer Technology Awareness  

Do you need to update your technology skills and become more familiar with computer technology? Learn the basics of how to operate a PC and become more familiar with Microsoft Word to enhance your professional skill set. 33 hours. $125. Fee waiver available for those who qualify.

161810 1/8-2/14 M,W 8:30a-11:30a GCA 107

Create a Dynamic Resume  

This class is designed to help you create a dynamic resume, define your targeted job and its requirements, highlight skills that you get noticed, populate applications effectively, and create a cover letter that opens doors for you! 4 hours. $70. Fee waiver available for those who qualify.

159115 1/16 T 8:30a-12:30p GCA 107  
161989 2/20 T 8:30a-12:30p GCA 107  
161990 3/19 T 8:30a-12:30p GCA 107

FDIC Money Smart  

Money Smart is a comprehensive financial education curriculum designed to help low- and moderate-income individuals outside the financial mainstream enhance their financial skills and create positive banking relationships. 4 hours. $70. Fee waiver available for those who qualify.

TBD 2/23 F 8:30a-12:30p GCA 112

Goal Setting  

Written goals provide motivation, focus, strategies, responsibility, and direction for individuals to make the commitment to fulfill their desired result. Let us help you reach your SMART goals so that you can get the job you desire! 4 hours. $70. Fee waiver available for those who qualify.

161977 1/9 T 8:30a-12:30p GCA 112  
161978 2/6 T 8:30a-12:30p GCA 112  
161981 4/9 T 8:30a-12:30p GCA 112

Human Services Exploration: DSS Caseworker  

This class provides skills and strategies designed to provide employability skills training and career exploration for the role of Income Maintenance Caseworker within Division of Social Services agencies. 45 hours. $125. Fee waiver available for those who qualify.

161753 1/8-2/4 M,W,Th 7p-10p Online  
161754 2/19-3/20 M,W,Th 7p-10p Online

Income Maintenance Caseworker: NCFAST  

This course is designed to cover a variety of skills associated with the Income Maintenance Caseworker role to determine eligibility. Specific focus will include proficiency in the utilization of the NCFAST application. Other topics will include skills in communication, interviewing, time management, data gathering/compiling, and data analysis. 48 hours. $125. Prerequisite: HRD 4000

161755 4/8-5/13 M,W,Th 7p-10p Online

Job Interview Skills  

This curriculum is designed to enhance your interviewing skills. We will explore personal values, work ethics, job interests, job strengths, and long-term career objectives. 12 hours. $70. Fee waiver available for those who qualify.

TBD 1/25 Th 8:30a-12:30p GCA 109  
TBD 2/22 Th 8:30a-12:30p GCA 109  
TBD 3/28 Th 8:30a-12:30p GCA 109

Professionals in Transition  

This tab will provide employability skills training for students who are unemployed, underemployed, received notice of a pending layoff, or re-entering the workforce. Individuals will refine their job search strategy, practice interviewing and networking skills, develop a Self-Marketing plan, and have accountability assignments for their job search. Individuals will complete and post their resume on appropriate career sites. 3 hours $75. Fee waiver available for those who qualify.

161938 1/8/5 M,W,Th 1:30p-4:30p GCA 107

Working Smart  

This curriculum identifies and teaches the most in demand soft-skills that employers are recruiting for. It is necessary for individuals to be effective workers and strong team players in a fast-paced environment. Students will learn the importance of personal branding, dealing with stress; how to actively listen, effectively communicate, adjust to change and problem solve. 30 hours. $125. Fee waiver available for those who qualify.

BioWork 1/16-1/31 T,W,Th 6p-10p Online  
TBD Monthly M 2:30p-5:30p PCDC  
TBD Monthly F 9a-12p PCDC

Workplace Technology Awareness  

You’ve learned the basics of how to operate a computer; now it’s time to upskill and improve your computer literacy in Microsoft Applications. Having the necessary and basic computer knowledge will put you a step ahead of others. This is your opportunity to take on roles you might not have considered. 45 hours. $125. Fee waiver available for those who qualify.

161765 2/26-4/15 M,W 8:30a-11:30a GCA 107
I was teaching and decided I needed a change. From the time I searched the website and spoke to the Pitt Community College staff, it has been nothing but good things and encouragement to succeed. With a family and all the mother and wife duties I had, six months of schooling online was definitely an investment. But, I feel like the benefits of the HRD Program at PCC help you to express your inner self and make a better life for you and your family. The course shows you what the job will consist of including how to navigate the NCFAST application.

All of this training is good to have, but it won’t get real until you are in the office trying to get clients their benefits. I was hired in January to start my new career, and when I say I am grateful, I truly am. I wasn’t sure if this was the road for me, but God knew.

The Co-workers at Pitt County Department of Social Services are amazing, and give you the encouragement you need to succeed which is needed in this field. I have found a caring environment in PCDSS that loves helping our clients and cares enough to feed every hungry child.

Shakira Taylor
Income Maintenance Worker I
Automotive

Auto Safety Inspection
Pitt Community College is approved by the NC Division of Motor Vehicles to offer the Vehicle Safety Inspection course. This eight-hour course is designed to prepare auto technicians and service personnel as safety inspectors for motor vehicles. Pre-registration and pre-payment is required. Instructor: Norman Lilley. 8 hours. $75.

Basic Auto Repair I
This course will cover automotive repair safety, tools and shop equipment, basic inspections (both under hood and under car), basic tire and wheel service, brake service (both disc and drum), suspension components, basic servicing, and fasteners and tightening procedures. Students finishing this course will have an understanding of servicing mechanical systems of vehicles and the tools used. They will also learn how to work safely in a shop environment. Instructor: Luis Clemente. 48 hours. $130.55.

Basic Auto Repair II
This course will build upon the knowledge and skills taught in the Basic Auto Repair class. A more in-depth explanation and training of the inspections, tire and wheel service, brake components, suspension components and servicing, fasteners and tightening procedures will be taught. Students will understand the servicing mechanical systems of vehicles and the tools used. Instructor: Luis Clemente. 48 hours. $130.55.

Escort Vehicle Operator Certification
The North Carolina Department of Transportation administers this program to re-certify Oversize/Overweight Load Escort Vehicle Operators as required by G.S. 20-119, and detailed in 19ANCAC02D.0644. This course includes instruction in safe and effective escort skills, an examination that verifies course comprehension and a certificate which provides recognition of satisfactory completion of the program. Instructor: Karen Gardner. 8 hours. $100.

Escort Vehicle Re-Certification
The North Carolina Department of Transportation administers this program to re-certify Oversize/Overweight Load Escort Vehicle Operators as required by G.S. 20-119, and detailed in 19ANCAC02D.0644. This course includes instruction in safe and effective escort skills, an examination that verifies course comprehension and a certificate which provides recognition of satisfactory completion of the program. Instructor: Karen Gardner. 4 hours. $75.

Commercial Driver's License (CDL) 5 Week Class
This class prepares student to first obtain their Class A CDL permit by completing and passing the online Bumper-to-Bumper class. Once the permit is obtained, the student goes on to complete the 90 hours of day driving. Students must be 18 years old, have a current Social Security Card, possess a valid driver’s license, and pass the physical, background check and drug testing. 160 hours. Cost is $1700. Classes start every 4 weeks. To register call 493-7246 or 493-7625 to set up an appointment. Tuition assistance may be available if you qualify.

DMV Auto Dealer Prelicensing
This course offers the training needed to obtain an auto dealer’s license in the state of North Carolina. This online synchronous course requires a webcam and microphone on a computer or tablet to attend the class. Smartphones are not allowed. Instructor: Dennis Mauk. 12 hours. $75.

DMV Auto Dealer License Renewal
This course covers information necessary for persons wanting to renew their auto dealer license. This online synchronous course requires a webcam and microphone on a computer or tablet to attend the class. Smartphones are not allowed. Instructor: Dennis Mauk. 6 hours. $75.
Placement test is required prior to enrollment.

Online assignments for two days of the week.

Examination. This hybrid class will have the NC Cosmetic Arts Board Licensing and clinical education necessary to sit for the NC Cosmetic Arts Board Licensing examination. Prerequisite: Successful completion of the Intro to Cosmetology class. 389 hours. $185.55. Textbook with software access code, kit, and uniform are an additional cost and are required.

Intro to Cosmetology*

This course covers the qualifying classroom and clinical education necessary to sit for the NC Cosmetic Arts Board Licensing examination. This hybrid class will have online assignments for two days of the week. Placement test is required prior to enrollment. 375 hours. $185.55. Textbook with software access code, kit, and uniform are an additional cost and are required.

160918 1/8-3/28 M,T 8:30a-4p PCC HSA
W 8:30a-1:30p PCC HSA
Th,F online

162146 4/2-6/28 M,T 8:30a-4p PCC HSA
W 8:30a-1:30p PCC HSA
Th,F online

Intermediate Cosmetology

This course is the second semester within the Cosmetology program. The course covers the qualifying classroom and clinical education necessary to sit for the NC Cosmetic Arts Board Licensing examination. Prerequisite: Successful completion of the Intro to Cosmetology class. 389 hours. $185.55. Textbook with software access code, kit, and uniform are an additional cost and are required.

160919 1/4-3/28 M,T,Th,F 8:30a-4p PCC HSA
W 8:30a-1:30p PCC HSA

162147 4/2-6/28 M,T,Th,F 8:30a-4p PCC HSA
W 8:30a-1:30p PCC HSA

Advanced Cosmetology

This course is the third semester within the Cosmetology program. The course covers the qualifying classroom and clinical education necessary to sit for the NC Cosmetic Arts Board Licensing examination. Prerequisite: Successful completion of the Intermediate Cosmetology class. 389 hours. $185.55. Textbook with software access code, kit, and uniform are an additional cost and are required.

160920 1/4-3/28 M,T,Th,F 8:30a-4p PCC HSA
W 8:30a-1:30p PCC HSA

162148 4/2-6/28 M,T,Th,F 8:30a-4p PCC HSA
W 8:30a-1:30p PCC HSA

Clinical Cosmetology

This course covers the qualifying classroom and clinical education necessary to sit for the NC Cosmetic Arts Board Licensing examination. Prerequisite: Successful completion of the Advanced Cosmetology class. 389 hours. $185.55. Textbook with software access code, kit, and uniform are an additional cost and are required.

160921 1/4-3/28 M,T,Th,F 8:30a-4p PCC HSA
W 8:30a-1:30p PCC HSA

162149 4/2-6/28 M,T,Th,F 8:30a-4p PCC HSA
W 8:30a-1:30p PCC HSA

* Students interested in Cosmetology classes should complete registration information online.

To register for PCC's Cosmetology program, please complete the online registration process on the website. Please register online for the Cosmetology Wait/Interest List (Class prefix begins with COS). This process allows students to complete the required registration information and pay for the first semester’s tuition. Students will be contacted on a first-come, first-serve basis to complete other program prerequisites and finalize the enrollment process. If students are not moved from the wait list to a specific class, they will be refunded. If you have questions, please contact: Wendy Dunbar at 252-493-7528 or wwdunbar973@my.pittcc.edu.

Intermediate Cosmetology

This course is the second semester within the Cosmetology program. The course covers the qualifying classroom and clinical education necessary to sit for the NC Cosmetic Arts Board Licensing examination. Prerequisite: Successful completion of the Intro to Cosmetology class. 389 hours. $185.55. Textbook with software access code, kit, and uniform are an additional cost and are required.

160919 1/4-3/28 M,T,Th,F 8:30a-4p PCC HSA
W 8:30a-1:30p PCC HSA

162147 4/2-6/28 M,T,Th,F 8:30a-4p PCC HSA
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W 8:30a-1:30p PCC HSA

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Emergency Medical Technician

The Emergency Medical Technician (EMT) Certification is a qualified pre-hospital program consisting of didactic course work. The following competencies include but are not limited to the recognition, assessment, and management of medical emergencies. An EMT performs skills such as CPR, artificial ventilations, oxygen administration, basic airway management, AED defibrillation, spinal immobilization, vital signs, and hemorrhage control. Successful completion of the course will allow you the opportunity to sit for the North Carolina Office of EMS certification examination. Prices are subject to change and miscellaneous items may be included or added. Course Fee: $196.55. BOOK: Approximately $130. EMT student uniform shirt: $35 + Tax. State testing fee: $68, paid by student at end of class.

Online EMT Basic

Feb. 5 – Apr. 28 | Jun. 3 – Sept. 1
Meets 5 Saturday mornings, 8 am – 12 pm
EMT Basic (face to face)
Feb. 6 – May 10
Tuesday/Thursday nights, 6-9 pm
EMT Basic (face to face)
Jan. 20 – Apr. 27
Saturdays, 8 am-5 pm
Advanced EMT | Mar. 6 – Jun. 26
Wednesday nights, 6-9 pm

For more information:
PCCEMS@EMAIL.PITTCC.EDU

FIRE SAFETY CLASSES start in January
EMSFIRE@EMAIL.PITTCC.EDU
OCCUPATIONAL TRAINING

HEALTH CARE

Nurse Aide I - Hybrid
The Nurse Aide I course prepares graduates to provide personal care and perform basic nursing skills. It includes classroom, lab, and clinical learning experiences. Students who desire to enroll in this class must meet admission requirements. At the end of the course, the successful graduate will receive a certificate of course completion and assistance with application process for the $140 Credentia/Pearson Vue Testing. 144 hours. Class $213; Books approximately $48. This class is a traditional face-to-face course.

160228 1/8-4/22 M,T 6p-10p GS 303
Clinical 3/26-4/15 M,T 2:45p-11:15p TBA
Clinical 5/29-6/27 M,T 9:30a-12p GS 115
Clinical 7/15-7/31 W,Th 8a-12p GS 303
Clinical 7/18-8/7 W,Th 6:45a-3:15p TBA

Nurse Aide I Refresher
Pre-requisite: Must be previously listed as a NAI. This course offers a Refresher on Nurse Aide I materials and skills. The student is eligible if NAI has expired (no more than 5 years of expiration) or certified in another state and desires certification in NC. A photo ID copy is needed and verification of Social Security Card. Both photo ID and SS card must match for NACES Testing. 40 hours. Class $135. Book is approximately $50. Credentia/Pearson Vue State Testing fee is $140.

160233 2/7-3/7 W,Th 1p-5p GS 115
160309 5/29-6/27 W,Th 1p-5p GS 115

Nurse Aide II - Traditional
Pre-requisite: Nurse Aide I. The Nurse Aide II hybrid course prepares graduates to perform advanced nursing procedures. It includes 80 hours of classroom/lab and 40 hours of clinical learning experiences. Students desiring to enroll in this class must meet admission requirements, be CPR certified through an American Heart Association-approved CPR course, and have a current listing as an NAI with the Division of Health Services Regulations in Raleigh. Upon successful completion, the NAI graduate will be listed with the NC Board of Nursing with employment opportunities at the hospital, Doctor’s office, and home health levels. At the end of the course, the successful graduate will submit a Board of Nursing Test Fee of $24. 160 Hours. Class $215.00. Books approximately $175, NA II Supply Kit $105. This class is a traditional face-to-face course.

160231 1/8-4/15 M,T 8a-12:30p GS 115
Clinical 3/11-4/9 M,T 6:45a-3:15p VIDANT
Clinical 5/2-7/5 M,T 8a-12p GS 115
Clinical 7/8-8/6 M,T 6:45a-3:15p VIDANT
Clinical 5/6-8/12 M,T 8a-12:30p GS 115
Clinical 7/8-8/6 M,T 2:45p-11:15p VIDANT

Nurse Aide II Competency Testing - Traditional
This course is designed to provide the student an opportunity to demonstrate competency skills required by the NC Board of Nursing to practice as a NA II. Students who have been off the NA II registry 24 months or less are eligible to take this test. The student must be active on the NA I registry and have been listed on the NA II registry. Students successfully demonstrating all required skills will be referred to the Board of Nursing for re-listing on the NA II registry. 8 hours. Class $80; NA II Supply Kit $90. Note: Students are only allowed two attempts at the NA II Competency Testing course. If you are unsuccessful at the two attempts, you will be required by PCC to take the full NA II program for recertification. Each attempt must be paid separately.

Cardiovascular Monitor Technician – Online
The EKG Monitor Technician Program focuses on Acute and Critical Care Heart monitoring and reflects the latest knowledge in the Cardiac field. It begins by covering all the basics of arrhythmia interpretation and covers cardiac anatomy and physiology and clinical interpretation of the electrocardiography and pacemaker rhythms. This program may be taken by a student with either no EKG training or by a student who previously had basic EKG training interpretation. Employment is usually at the hospital level, in an Acute or Critical Care area of the hospital setting. 128 Hours. Class $205. Book is approximately $80. Class is an online course on ConED Moodle.

Medication Aide
This course is designed to meet the training requirements for becoming qualified as a Medication Aide. The course will cover the six rights of medication administration for non-licensed personnel. Topics will include medication administration via the oral, topical and instillation routes, medical asepsis, hand hygiene, terminology, and legal implications. Upon completion, students should be able to take the competency exam and demonstrate skills necessary to qualify for listing on the North
Carolina Medication Aide Registry. Must be a Nursing Assistant I to work as a Medication Aide in a Skilled Nursing Facility. Must be listed on the NC Nurse Aide I Registry to register for the Medication Aide course. Medication Aides find employment in a Skilled Nursing facility. 24 Hours. Class $80. Book approximately $23. Medication Aide Testing Fee $59.00.

160234  2/14-2/29  W,Th  1p-5p   GS 303
160310  6/5-6/20  W,Th  5p-9p   GS 303

Med Tech NEW!
The Medication Technician for Adult Care Homes course is a 24-hour training program developed to meet the requirements mandated by NC legislation to train unlicensed staff who will be administering medications to residents in North Carolina Adult Care Home environments (i.e. Assisted Living Facilities, Group homes). Following successful completion of the class, the student will be prepared to take the written state medication exam for unlicensed staff in an adult care home which is administered by the NC Division of Health Services Regulation. Book is approx. $23. There is a $25.00 testing fee. 24 hours. Class $80.

160250  2/14-2/29  W,Th  6p-10p   GS 303
160922  7/10-7/25  W,Th  6p-10p   GS 303

MEDICAL CODING NEW!
Medical coding is a fast-growing occupation that combines business and health care. If you are interested in a job in health care without direct patient contact, this is an excellent option for you. These high-demand positions may also allow for remote work. The medical coding training program provides students with the knowledge and skills to become competent credentialed coders in the inpatient or outpatient setting. Students may be eligible to sit for the CPC, CCS-P, or CCS coding credentials.

Medical Coding and Coding I
This course prepares students for a medical coding career by covering basic human anatomy and physiology for all body systems. Course content will focus on major diseases, lab medicine, common procedures, pharmacology, and terms used in physical exams, outpatient and operative procedures, and diagnoses. Note: Students should also register for Medical Billing and Coding I. Textbooks are an additional cost and are required. 128 hours. Class $185.

162032  1/5-4/26  online online online

Medical Coding and Coding II
This course prepares students for entry-level medical billing and coding positions. Course topics can include but are not limited to ICD-10-CM, CPT, and HCPCS coding, electronic health records, managed health care, legal and regulatory considerations, claim form instructions, and insurance plans (Medicare, Medicaid, BlueCross BlueShield, Tricare and Workers’ Compensation). Note: Students should also register for Medical Billing and Coding I. Textbooks are an additional cost and are required. 128 hours. Class $185.

162033  1/5-4/26  online online online

Medical Coding - OP Services I
This course will focus on advanced medical coding and billing for outpatient services. Students will learn how to assign and sequence ICD-10-CM diagnostic codes for inpatient, outpatient, and physician services, differentiate reimbursement systems, understand the difference between CPT, ICD-10-CM, and HCPCS coding, and learn elements of HIPPA and its impact on healthcare professionals. Note: Students should also register for Medical Coding - OP Services II. Textbooks are an additional cost and are required. 128 hours. Class $185.

162027  1/5-4/26  online online online

Medical Coding - OP Services II
This course will focus on advanced medical coding and billing for outpatient services. Students will learn how to assign and sequence CPT and HCPCS procedure codes for outpatient and physician services, differentiate reimbursement systems, understand the difference between CPT, ICD-10-CM, and HCPCS coding, and learn elements of HIPPA and its impact on healthcare professionals. Note: Students should also register for Medical Coding - OP Services II. Textbooks are an additional cost and are required. 128 hours. Class $185.

162028  1/5-4/26  online online online

Medical Coding - IP Services
This course will focus on advanced medical coding and billing for inpatient services. Students will obtain a next-level understanding of inpatient guidelines, coding and reimbursement processes. Core topics include but are not limited to comprehensive electronic health records and anatomy and physiology. Textbooks are an additional cost and are required. 128 hours. Class $185.

162031  1/5-4/26  online online online

CPC Exam Prep
This course will prepare students interested in sitting for the (CPC) Certified Professional Coder examination administered by the (AAPC) American Academy of Professional Coders. Topics include medical terminology and anatomy, diagnostic and procedural coding, and coding regulations and guidelines. Students who have completed the appropriate coursework in the PCC Continuing Education Medical Coding Program meet the criteria to take this exam prep class; others will need to verify their eligibility to meet the exam criteria. Textbooks are an additional cost and are required. 60 hours. Class $185.

162040  5/21-7/30  online online online

Pharmacy Technician Training
This course provides the knowledge and skills required to become a pharmacy technician. Pharmacy technicians work under the supervision of a licensed pharmacist for the safe, accurate preparation and dispensing of medications in both hospital and community settings. Topics include the study of drugs, quality assurance, order processing, pharmacy law, and the preparation of intravenous and other sterile products. The curriculum has been evaluated and approved by the Pharmacy Technician Certification Board (PTCB) as a PTCB-Recognized Education/Training Program. After successful completion of this course, students are eligible to take the national certification exam administered by the PTCB and earn the credential of Certified Pharmacy Technician (CPht). Students sitting for the Pharmacy Technician Certification Exam must have completed high school or have an equivalent educational diploma and have no felony convictions. Candidates must have never been convicted of a pharmacy or drug-related misdemeanor. 140 Hours. Class $190. Book approximately $195, class is an online course on ConED Moodle.

162044  1/17-4/12  online online online
162030  5/13-8/14  online online online

LOCATION KEY ON PG. 21
Phlebotomy (Experience) – Hybrid

This training prepares the student to draw blood specimens from patients for the purpose of testing and analyzing blood. A phlebotomist’s job includes maintenance of equipment used in obtaining blood specimens; the use of appropriate communication skills when working with patients; the selection of venipuncture sites; the care of blood specimen; and the entry of the testing process into the computer, as well as clerical duties associated with record keeping of the blood tests. The course consists of theory and clinical experience in performing blood collections. The student must be a high school graduate or have equivalent GED, have or schedule Healthcare Provider CPR and meet immunization requirements. One full week of clinical from 8a-5p is required for each student. Clinical times and locations will be designated by instructor. Class is a hybrid course. Didactic portion will be held online on Tuesdays. The face to face Lab days are on Mondays & Wednesdays. Clinical times will vary, however all clinicals must be complete by 5/22/2024. 232 hours. Class $215. Book approximately $80.00.

160243 1/22-5/22 M,T,W 6p–10p GS 404
Clinical Varies M,T,W,Th,F 8a-5p Various

Sterile Compounding for Pharmacy Technicians (Pharmacy)

Many pharmacy technicians are responsible for sterile compounding, the preparation of medications in a sterile environment to prevent contamination. Sterile compounding is a complex specialty that allows pharmacy technicians to work in an advanced role. In general, a sterile compounding role involves creating IV infusions in a clean room setting using an aseptic technique, a process that allows the end medication to be sterile enough for injection into the patient. These roles require absolute precision and a strong attention to detail as small mistakes can have devastating consequences. Sterile compounding roles require in-depth knowledge of the various state, federal, and non-governmental guidelines that regulate the practice. Some of the most important regulations are those created by the United States Pharmacopeia (USP), a scientific nonprofit organization. These regulations are categorized into three main sections, based on the type of compounding done. They are USP <795> for nonsterile compounding, USP <797> for sterile compounding, and USP 800, for hazardous compounding. Becoming a Certified Compounded Sterile Preparation Technician® (CSPT®) demonstrates a PhtT’s knowledge and skill as a specialized pharmacy technician, as well as their commitment to the role they play in ensuring medication safety. Earning the CSPT Certification, provides the opportunity to be recognized by your employer and colleagues for successfully meeting PTCB’s rigorous requirements for this advanced credential. Pharmacy technicians who are certified are being employed in traditional as well as innovative practice models across the nation. These practice settings could include but are not limited to hospitals, infusion centers, compounding facilities, and more. Students sitting for the Certified Compounded Sterile Preparation Technician® (CSPT®) must be an active PTCB CPHT in good standing and satisfy PTCB’s education and/or work criteria. CSPT candidates must have no convictions of pharmacy or drug-related misdemeanors.

115 Hours. The course will be a hybrid course that includes asynchronous online learning and one face-to-face lab day on Tuesdays from 6p-10p. Cost: $190.00, book approximately $151.85, class is an hybrid course on ConED Moodle.

160245 1/16-4/23 online online online
160924 4/30-8/13 online online online

BASIC LIFE SUPPORT

BLS Provider Course

HealthCare Provider is a basic life support course including relief or foreign body airway obstruction, 1 and 2 rescuers CPR in infant, child, and adult, and use of automated external defibrillators in adult and child. 6 Hours. Class $80.00 Book $21.00 (AHA-Health Care Provider) & Face Mask ($13.30, plus tax) at PCC Bookstore. Please note: Book and Face Mask are required.

160235 1/19 F 8:30a–3:30p GS 404
160236 1/20 S 8:30a–3:30p GS 404
160237 2/16 F 8:30a–3:30p GS 404
160238 2/17 S 8:30a–3:30p GS 404
160239 3/15 F 8:30a–3:30p GS 404
160240 3/16 S 8:30a–3:30p GS 404
160241 4/26 F 8:30a–3:30p GS 404
160242 4/27 S 8:30a–3:30p GS 404
160311 5/17 F 8:30a–3:30p GS 404
160312 5/18 S 8:30a–3:30p GS 404
160313 6/21 F 8:30a–3:30p GS 404
160314 6/22 S 8:30a–3:30p GS 404
160315 7/19 F 8:30a–3:30p GS 404
160316 7/20 S 8:30a–3:30p GS 404
160317 8/9 F 8:30a–3:30p GS 404
160318 8/10 S 8:30a–3:30p GS 404

NOTE: The American Heart Association strongly promotes knowledge and proficiency in all AHA courses and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the AHA. Any fees charged for such a course, except for a portion of fees needed for AHA course materials, do not represent income to the AHA.

HEALTH CARE

Online Schedule

LOCATION KEY ON PG. 21
OCCUPATIONAL TRAINING

Basic Law Enforcement Training
Learn the essential skills required for entry-level employment as law enforcement officers with state, county, or municipal governments, or with a private enterprise. Areas of study include criminal law, juvenile law, civil process, traffic crash investigations, alcoholic beverage laws, investigative, patrol, custody and court procedures, emergency responses, ethics, and community relations. For more information, contact the Law Enforcement Division at 252-493-7572. 640 hours. $1800 (includes books and uniforms). Registration: November 20, 2023, at 8:30, 10:00 & 11:30am. You are required to attend one of these sessions.

Spring 2024
Day 1/3-5/16 M-F 8a-5p LET
Night 1/3-8/15 M-F 6p-11p LET

Day Class will graduate on 5/16/24 at 5:30 pm
Night Class will graduate on 8/15/24 at 5:30 pm

Detention Officer Certification
Learn the basic standard operating procedures for local confinement facilities as well as the roles and responsibilities of professional detention officers. Financial aid is available for qualified individuals. For more information, contact Kellie Harrell at PittccLETraining@gmail.com. 180 hours. Tuition: $180.55; book: $55.

Life Pre-Licensing
This course is designed to prepare you for the N.C. State Life Insurance Agents Examination. There is a 40-hour study requirement by DOI. The study requirements will be met with a live instructor, five days a week based on the schedule. 20 hours. $400 (Includes material fee. Material fee is nonrefundable once registered).

Property & Casualty Pre-Licensing
This course is designed to prepare you for the N.C. State Property & Casualty Insurance Agents Examination. There is a 40-hour study requirement by DOI, 20 hours for Property and 20 hours for Casualty. The study requirements will be met with a live instructor, five days a week based on the schedule. 40 hours. $400 (Includes material fee. Material fee is nonrefundable once registered).

Accident/Health Pre-Licensing
This course is designed to prepare you for the N.C. State Accident/Health Insurance Agents Examination. There is a 20-hour study requirement by DOI. The study requirements will be met with a live instructor, 2 ½ days a week based on the schedule. 20 hours. $200 (Includes material fee. Material fee is nonrefundable once registered).

Telecommunicator Certification
Gain the entry level knowledge and skills needed to practice as an emergency services telecommunicator. Financial aid is available for qualified individuals. For more information, contact Kellie Harrell at PittccLETraining@gmail.com. 50 hours. Tuition: $126.25; book: $35.55.
Property & Casualty Adjusters Pre-Licensing

This course is designed to prepare you for the N.C. State Property & Liability Adjusters Examination. There is not a pre-licensing study requirement by DOI; however, studying this adjuster specific course will increase your probability of passing the state exam. The study requirements will be met with a live instructor, five days a week based on the schedule. 40 hours. $400 (Includes material fee. Material fee is nonrefundable once registered).

North Carolina Medicare Supplement/Long Term Care

This course is designed to prepare you for the N.C. State Accident/Health Insurance Agents Examination. There is a 10-hour study requirement by DOI. The study requirements will be met with a live instructor, 1½ days a week based on the schedule. 10 hours. $200 (Includes material fee. Material fee is nonrefundable once registered).

Personal Lines Pre-Licensing

This course is designed to prepare you for the N.C. State Personal Lines Insurance Agents Examination. The minimum recommended study time is 40 hours. The difference between the Property and Casualty and this course is the Commercial section. Personal Lines does not include the Commercial section on the state exam. The study requirements will be met with a live instructor, four days a week based on the schedule. 40 hours. $400 (Includes material fee. Material fee is nonrefundable once registered).

Insurance Pre-Licensing Asynchronous Classes

Asynchronous classes can begin at any time of the month and students will have 60 days to complete the course. Classes are self-paced and include video streaming activities. Instructors are available on-call to address student questions. Cost includes material fee. Material fee is nonrefundable once registered.

- 40 hour classes - $320
  - Property & Casualty Pre-Licensing
  - Life & Health Pre-Licensing
  - Property & Casualty Adjusters Pre-Licensing
  - Personal Lines Pre-Licensing
  - Property & Casualty Pre-Licensing
- 20 hour classes - $200
  - Property Pre-Licensing
  - Casualty Pre-Licensing
  - Life Pre-Licensing
  - Accident/Health Pre-Licensing
- 10 hour classes - $145
  - North Carolina Medicare Supplement/Long Term Care
Real Estate Pre-Licensing

Are you interested in becoming a provisional broker? This course is one of three mandatory post licensing courses that must be completed by newly licensed NC provisional brokers within 18 months of obtaining a broker license. Topics addressed in this course include selected basic contract law concepts, real estate sales contract preparation, sales contract procedures, buyer’s due diligence, closing procedures, Real Estate Settlement Procedures Act, closing disclosure preparation, contracts for deed, options and selected real estate license status and educational issues. Students must have required textbook at first class. Course final exam will be proctored online. Instructor: Jim Weese. 30 hours. Cost: $125.

Post Licensing Course 302 – Contracts & Closings

Are you a provisional broker? This course is one of the three mandatory post licensing courses that must be completed by newly licensed NC provisional brokers within 18 months of obtaining a broker license. Topics addressed in this course include selected basic contract law concepts, real estate sales contract preparation, sales contract procedures, buyer’s due diligence, closing procedures, Real Estate Settlement Procedures Act, closing disclosure preparation, contracts for deed, options and selected real estate license status and educational issues. Students must have required textbook at first class. Course final exam will be proctored online. Instructor: Jim Weese. 30 hours. Cost: $125.

Post Licensing Course 303 – NC Laws, Rules, & Legal Concepts

Are you a provisional broker? This course is one of the three mandatory post licensing courses that must be completed by newly licensed NC provisional brokers within 18 months of obtaining a broker license. Topics addressed in this course include general NC licensing requirement, the disciplinary process, broker compensation issues, specialized types of real estate, property management in NC, and miscellaneous NC laws and legal concepts. Students must have required textbook at first class. Instructor: Rick Eason or Jim Weese. 30 hours. Cost: $125.
Building Construction Blueprint Reading
This course covers the interpretation of Residential plans and specifications that are associated with design and construction projects. Topics include interpretation of documents for foundations, floor plans, elevations, and related topics. Upon completion, students should be able to read and interpret Residential construction prints and documents. Instructor: Charles Payne. 48 hours. $130.55. 
161199 2/12/4/17 M,W 6p-9p CIT 134

Introduction to Bricklaying (Masonry)
This course covers the fundamental techniques and practice in the concepts of building brick walls, steps, corners, chimneys, and other brick structures. Emphasis is placed on the correct use of the mason’s trowel, level, plumb line and tape measure. Job safety and safe work habits will be covered also. Instructor: Steve Jordan. 48 hours. $130.55. Upon successful completion of this course, a student may sit for the NCCER Testing Certification. 
161834 TBA Sa 8a-4:30p CIT 133

16-Hour Electrical Renewal
This course provides the 8 or 16 hours of continuing education required by the North Carolina Electrical Board to maintain a current electrical License. Instructor: Ray Hardee. 16 hours. $75. 
161191 5/3-5/4 F,Sa 8a-5p AydenVT

Intro to Residential Wiring I
This 8- week course provides students an opportunity to explore the electrical trade’s industry. Students will learn concepts related to safety, blueprint reading and basic electrical installation. The students will navigate the NEC (National Electrical Code) and electrical blueprints to ensure their electrical installations meets local and Nation standards while maintaining safe work practices. Upon completion of this course, the student will be able to safely and properly install basic electrical components to the standards of the electrical industry. Instructor: Keith Horne. 64 hours. $185.55. 
161826 1/9-2/29 T,Th 6p-10p VEW 161

Advanced Residential Wiring
This 8- week course provides students an opportunity to elaborate on concepts learned in the Intro to Residential Wiring course. In this course, students will broaden their knowledge on concepts related to complete job site safety and complex residential installations. The students will navigate the NEC (National Electrical Code) in depth to ensure they completely understand residential electrical installations. Upon completion of this course, the student will be able to safely and properly install advanced electrical components to the standards of the electrical industry. Cost: $185.55 Instructor: Keith Horne. 64 hours. $185.55. 
161832 3/5-5/2 T,Th 6p-10p VEW 161

Cabinet Making Fundamentals I
This course is to be an entry level Cabinet making class to help students gain more knowledge of the processes and tools necessary for woodworking and construction. Things discussed in class will include safety, tool setup, tool operation, wood description and assembly processes. Students will become familiar with shop tools such as table saw, radial saw and band saw among others. Students will then use these tools to complete a small woodworking project in the shop. Instructor: Lee Warren. $45 material fee. 24 hours. $75.55. 
161149 1/30-2/22 T,H 5p-8p CIT 128

Cabinet Making Fundamentals II & III
This course builds upon the entry level Cabinet making classes to help students gain more knowledge of the processes and tools necessary for woodworking and construction. Things discussed in class will include safety, tool setup, tool operation, wood description and assembly processes. Students will become familiar with shop tools such as table saw, radial saw and band saw among others. Students will then use these tools to complete a 24” cabinet with a door and drawer in the shop. Instructor: Lee Warren. $45 material fee. 24 hours. $75.55. 
161152 2/27-3/31 T,Th 5p-8p CIT 128

CFC Refrigerant Certification
This course covers the requirements for the EPA certification examinations. Topics include small appliances, high pressure systems, and low pressure systems. Upon completion, students should be able to demonstrate knowledge of refrigerants and be prepared for the EPA certification examinations. EXAM carries an additional fee. Instructor: John Mulder. 20 hours. $75. 
161029 1/27 Sa 4:30p-5:30p KW 105A 3/2 Sa 8a-12p KW 105A

Framing & Carpentry
Come learn the basics of Framing and Carpentry. You will learn how to use the basic carpenter hand tools and power tools in a safe practice with an overview of the building construction trade. Improve your knowledge of construction with hands on experience as we build a variety of projects. Instructor: Steve Jordan. 48 hours. $130.55. 
161200 1/10-3/23 Sa 8a-4:30p CIT 133

HVAC Preventative Maintenance
This 48 hour class will provide education on refrigeration concepts. The class will also provide hands-on training in basic diagnostics and preventative maintenance for residential HVAC systems. Students will need to wear closed toe boots and long pants. Also required are safety glasses and mechanic gloves. Instructor: John Mulder. 48 hours. $130.55. 
161028 1/20-2/24 Sa 8a-4:30p KW 103
GTAW (TIG) Plate Welding
This course introduces the gas tungsten arc (TIG) welding process. Emphasis is placed on advancing skills with the GTAW process making fillet welds on carbon steel plate and groove in various positions. Upon completion student should be able to perform fillet/ groove welds on various joint geometry. Instructor: Omar Ramirez. 64 hours. $185.55.

161456 3/16-5/11 Sa 8a-4:30p MW 103

GMAW (MIG) Plate Welding
This course introduces gas metal arc welding processes. Topics include equipment setup, fillet, and groove welds with emphasis on application of GMAW on carbon steel plate. Upon completion, students should be able to perform fillet welds on carbon steel in the flat, horizontal, vertical, overhead positions. Instructor: Matthew Bray. 64 hours. $185.55. This course serves as a pre-requisite for taking the AWS D1.1 Certification. (This test carries an additional charge).

161824 3/16-5/11 Sa 8a-4:30p MW 103

Shielded Metal Arc Welding (STK)
Learn more about the SMAW (Shielded Metal Arc Welding) process. Emphasis is placed on padding, fillet, and groove welds in various positions with SMAW electrodes. Upon completion you will be able to perform SMAW fillet welds on carbon plate with prescribed electrodes. Offered in English and Spanish. Instructor: Omar Ramirez. 64 hours. $185.55. This course serves as a pre-requisite for taking the AWS D1.1 Certification. (This test carries an additional charge).

161455 1/20-3/9 Sa 8a-4:30p MW 103

Pitt Community College will offer the American Welding Society Certification testing. This program tests welders on procedures used in the structural steel, petroleum pipelines, sheet metal, and chemical refinery welding industries.

Machining Fundamentals I
One of the best ways to expand your hobby or refine your skills in Gunsmithing is to have the tools needed to care for your firearms. In this course, you will manufacture tools necessary for the gunsmithing trade and will perform basic operations of measuring, layout, drilling, sawing, barrel threading, turning and milling as well as learning to follow safe practices in these manufacturing processes. Students will learn of machine safety, measuring tools, blueprint reading, lathes, saws, milling machines, bench grinders, and layout instruments. Instructor: Jorge Gonzalez Upon completion of this class, students may opt to take the National Institute of Metal Working Test for an additional $125. 48 hours. $130.55.

161838 1/9-5/5 Th 6p-9p ABW 112

Shotgun Tips, Tuning and Repair
Students will cover maintenance and tuning of most common shotguns for field, target and self-defense use. The class will consist of disassembly, reassembly, cleaning, tuning for better function, accuracy/pattern density considerations and general modifications. Students will be able to go through their own shotguns in class. Safety measures, magazine maintenance, ammunition considerations, choke selection for ammunition and use, sight selection, proper lubrication as well as problem diagnosis will also be covered. Instructor: Jim Marsal. 24 hours. $145.55.

161547 2/19-3/13 M,W 6p-9p CIT 128

Modern Semi-Automatic Handgun Repair, Tips and Tuning
Students will cover the most popular models of modern handguns such as those made by Glock, Sig Sauer, Heckler & Koch, Beretta, Smith & Wesson, Colt 1911 and their clones. The class will consist of disassembly, reassembly, cleaning, tuning of actions (aka “trigger jobs”), accuracy considerations, switching of sights and other modifications. Safety measures, ammunition considerations, as well as problem diagnosis will be covered. Students will be required to bring their own unloaded firearm. All students MUST be 18 and over to take this course. Instructor: Jim Marsal. 24 hours. $145.55.

161528 4/22-5/15 M,W 6p-9p CIT 128

1911 Pistol, Accurizing and Tuning
Students will cover the most popular models of 1911 and 1922-A1 pistols such as Colt, Baer, Wilson Combat, Kimber, Springfield Armory, Taurus and their clones. The class will consist of disassembly, reassembly, cleaning, tuning of actions (aka “trigger jobs”), barrel throating, accuracy considerations, barrel bushing fitting, safety installation, general modifications and necessary repairs. Safety measures, magazine selection/maintenance, ammunition considerations, holster selections, as well as problem diagnosis will also be covered. All students MUST be 21 and over to take this course. Instructor: Jim Marsal. 24 hours. Cost: $145.55.

161535 1/17-2/12 M,W 6p-9p CIT 128

SKILLED TRADES
Online Schedule
**ARTS/CREATIVE**

**B4U Sew**

Students will learn about fabric, sewing terminology, how to read a pattern, how to measure for proper fitting, basic hand sewing stitches, and finally there will be a total discussion and demonstration on a sewing machine. Instructor: Elizabeth Weidner. 8 hours. Cost: $49.

161639  2/7-2/28  W  6:30p-8:30p  CER 246

**Beginning Quilting**

Students will learn about fabric, quilting terminology, and how to use a rotary cutter properly and safely! Students will create a simple small quilt using a rotary cutter, mat, and rulers. They will learn how to sew a 1/4" seam, measure for sashing, binding and how to attach binding. Some techniques: hand sewing. Instructor: Elizabeth Weidner. 6 hours. $39.

161642  3/7-3/21  Th  6:30p-8:30p  CER 146

**Crochet II**

In this course, participants will learn how to build upon their existing foundation of crochet. Learn more detailed tips and tricks to crochet more smoothly. Students are encouraged to have their own individual project idea(s) that the instructor will help guide you through during this course. Less samples and more projects! Learn with us and make your own clothes, home décor, gifts and more! Instructor: Brittany Lauterbach. 8 hours. Cost: $80.

162047  1/16-2/6  T  6p-8p  CER 203

**Master Your Sewing Machine**

Students will learn the parts of the sewing machine and how a stitch is made! Take a tour of the accessories that come with the basic sewing machine, using them manual for your machine. Learn proper needles and threads to use alone with basic machine maintenance. Learn how to perform a basic cleaning for the bobbin area of the machine. Learn other troubleshooting for your machine, when to change the needle, when to rethread your machine, how to check for tension adjustments. Driving lessons, how to pivot, sew a straight line, and much more. Instructor: Elizabeth Weidner. 6 hours. Cost: $39.

161640  4/10-4/24  W  6:30p-8:30p  CER 246

**Introduction to Jewelry Making**

In this class, students will learn how to start and finish a piece, determine length, weight of the wires, and what to use. You will also learn how to recycle your old jewelry into a brand new piece using your beads. Each class you will learn how to make necklaces and earrings. A kit from Amazon will be required by the student on the first night of class. A link will be sent to you to order a kit before class begins. This class is in partnership with the Greenville Museum of Art. Instructor: M. Hamra. 2.5 hours. $29.

161210  4/24  W  5:30p-8p  CER 201

**Introduction to Jewelry Making with Leather**

In this class, students will learn how to start and finish a piece, determine length, weight of the wires, and what to use. You will also learn how to recycle your old jewelry into a brand new piece using your beads. Each class you will learn how to make necklaces and earrings. A kit from Amazon will be required by the student on the first night of class. A link will be sent to you to order a kit before class begins. This class is in partnership with the Greenville Museum of Art. Instructor: M. Hamra. 2.5 hours. $29.

161212  2/21  W  5:30p-8p  CER 201

**Watercolor Basics**

This is an introductory class in the art of watercolor painting. You will be introduced to the basics of working with watercolors and applying various techniques to create your own painting. The class is an excellent opportunity to explore your artistic interests. Instructor: Judy Dye. 27.5 hours. $89.

161635  1/9-3/26  T  6:30p-9p  COA

**Watercolor Painting**

These classes are designed for students at all levels in their watercolor interest and levels of knowledge of the medium. Basic skills will be introduced to new students. The more intermediate students will focus on independent study to help develop their own painting style and encourage them to participate in local art events/art organizations. Individual guidance will be given to all students. Instructor: Judy Dye. 27.5 hours. $79.

161636  1/10-3/27  W  9:30a-12p  GCC

161637  1/10-3/27  W  1:30p-4p  GCC

**DANCE**

**Beginner Shag Dance**

Learn the Shag Dance basic steps. The Shag is the State Dance of North and South Carolina and was created in the 1940’s which continues on today, done by young and old alike. Born out of the old Beach Bop and Jitterbug the Shag has become a favorite dance at weddings and beach/dance clubs all over our state. Beginners will learn the Basic Step, Female and Male turns, the Start and Belly Roll. The instructors for the class are competitive shaggers at the Professional Level. Come join us and learn this fun and social dance. Leather sole shoes are preferred or hard bottom, but no rubber soles, please. Instructors: Joe & Lyn Honeycutt. 4 hours. $59.55

160282  4/1-4/22  M  7p-8p  CER 204

**Intermediate Shag Dance 1**

This class is for anyone who knows the Basic Shag steps. These include the Basic Step, Female and Male turns and Start. Our first class will begin with the Shag Pivot. During this four week session you will learn mirror patterns and lead follows that can be done with a partner or out social dancing; all to the beach music of the south. A partner is required for this class. It’s all about the footwork and mirroring you partners steps and movements. The instructors for the class are competitive shaggers at the Professional Level. Leather sole shoe are preferred or hard bottom, but no rubber soles, please. Instructors: Joe & Lyn Honeycutt. 4 hours. $59.55

160283  4/1-4/22  M  8p-9p  CER 204

**Intermediate Shag Dance 2**

This class is for anyone who knows the Basic Shag steps. These include the Basic Step, Female and Male turns and Start. Our first class will begin with the Shag Pivot. During this four week session you will learn mirror patterns and lead follows that can be done with a partner or out social dancing; all to the beach music of the south. For this class a partner is required. It’s all about the footwork and mirroring you partners steps and movements. The instructors for the class are competitive shaggers at the Professional Level.Leather sole shoe are preferred or hard bottom, but no rubber soles, please.. Instructors: Joe & Lyn Honeycutt. 4 hours. $59.55

160280  4/2-4/23  T  7p-8p  CER 204
How to Pay off Debt for Good

Do you try to pay off debt and it seems like the balances never decrease? Does it feel like you’re in a cycle of paying off and then accumulating more debt again? It can feel so overwhelming and stressful to feel stuck in this cycle and feel like it will take years to become debt free. Join us as we take the intimidation and stress out of dealing with debt and learn how to pay off debt for good! Instructor: Heather Davis 2 hours. $29

161150 1/30 T 6p-8p CER 201
161151 3/19 T 6p-8p CER 201

How to Save Money for Today and Tomorrow

Do you try to save money, only to need it for an expense that “popped up”? Even if you’re more of a spender, you can learn to live like a saver. Imagine how good it would feel to have money set aside for when you need it. Instructor: Heather Davis 2 hours. $29

161154 2/27 T 6p-8p CER 201
161153 4/30 T 6p-8p CER 201

Personal Finances-Basic

Take this class and you can join the game. Need to learn how to get a handle of your personal finances or need a refresher? Join us for the basics of personal finances, from opening accounts, balancing your funds, and managing fees. After this course, you will be able to open accounts and manage incoming funds with ease. Instructor: Lee Bray 2 hours. $49

160907 2/6 T 6p-8p CER 201
160908 2/9 Th 6p-8p CER 146

Personal Finances-Intermediate

This course goes just beyond basics of finances and dips into creating budgets, paying down debt, starting to save and exploring your debt-to-income ratio. You will leave this course with a variety of templates for budgeting based on your own finances, a plan for saving and tricks to pay down debt and snowball your savings. Instructor: Lee Bray. 2 hours. Cost: $49

160909 3/5 T 6p-8p CER 201
160910 3/12 Th 6p-8p CER 201

Personal Finances-Advanced

This course goes just beyond basics of finances and dips into creating budgets, paying down debt, starting to save and exploring your debt-to-income ratio. You will leave this course with a variety of templates for budgeting based on your own finances, a plan for saving and tricks to pay down debt and snowball your savings. Instructor: Lee Bray. 3 hours. Cost: $49

160911 4/9 T 6p-8p CER 207
160912 4/25 Th 6p-8p CER 207

Core Communication

Attend the premier applied interpersonal communication skills course-Core Communications. In Core, you will learn six talking skills and five listening skills for resolving conflicts, making decisions, solving problems, and negotiating more effectively. These practical communication skills strengthen your relationships and increase your personal and professional opportunities. Through this program you can expect to: develop confidence that you can communicate effectively in any situation; create faster, better resolutions to conflicts; increase your personal power and influence; choose specific approaches for handling difficult conversations; and reduce interpersonal tension and stress. Instructor: Martha Brown. 12 hours. Cost: $59 (Workbook fee of $45 is a separate cost due to instructor the first night of class).

161026 4/4/5/9 Th 6:30p-8:30p CER 201

Conversational Spanish

This will be a weekly Spanish class in which the student will learn Spanish in everyday situations. The class begins with the alphabet and basic greetings and will move on to include the following: telling time, asking for directions, and how to order food. Instructor: Ana Irwin 16 hours. Cost: $79

160193 1/17-3/6 W 6p-8p CER 207

Conversational Spanish II

You will continue practicing the vocabulary learned in the previous course, and enriching your oral skill on new topics such as vacations, shopping, and professions, etc. Also, grammatic points such as distinguishing when to use the verb SER & ESTAR, and SABER & CONOCER will also be discussed. Instructor: Ana Irwin. 16 hours. Cost: $79

160192 1/18/3/7 Th 6p-8p CER 201

Parenting Transformation: Building Stronger Connections with Teens and Young Adults

Gain valuable insights and effective tools for transforming challenging parent-teen relationships. Learn how to create more peace, patience, acceptance, and wisdom, fostering better understanding and collaboration with your adolescent children. Instructor: R. Cimorelli 3 hours. Cost: $49

160904 1/22-1/24 M, W 6p-7:30p CER 201

Leadership Development Through NLP Coaching

Develop essential leadership skills using NLP coaching principles. This class will guide you in becoming an exceptional leader in both your personal and professional life, fostering growth and success. Instructor: R. Cimorelli 3 hours. Cost: $49

160905 1/29-1/31 M, W 6p-7:30p CER 201

Unlocking Your Inner Potential: NLP Techniques for Personal Development

Explore the world of Neuro-Linguistic Programming (NLP) and discover how it can empower you to achieve personal growth and transformation. Learn effective techniques to overcome limiting beliefs and create a positive mindset for success. Instructor: R. Cimorelli 3 hours. Cost: $49

160906 2/5-2/7 M, W 6p-7:30p CER 201
New Horizons Band Beginner

Did you play in band during high school? Always wanted to learn to play a flute, clarinet, trumpet, trombone or another instrument? It’s never too late to learn! New Horizons Band is for adult musicians, novice and experienced. Come learn, rehearse and have fun making music. If you have never played, it’s ok. New Horizons Band will help you learn from the beginning or help you “relearn.” No auditions are required! Participants will need their own instrument. Playing an instrument is great for maintaining finger movement, helping to keep arthritic hands limber and maintaining and improving respiratory functioning. In addition, social fun is good for everyone! New Horizons Band plays for a variety of locations and activities in the community, such as senior living centers, senior social clubs, concerts, celebrations and community events. **30 hours. FREE**

PCC Symphony Orchestra

This course provides an opportunity for those who play an orchestral instrument to gain experience by playing as an ensemble. Emphasis is placed on orchestral techniques and the study and performance of a variety of styles and periods of orchestral and string ensemble literature. Upon completion, students should be able to demonstrate skills needed to participate in ensemble playing leadership to performance. **PREREQUISITE:** Completion of high school orchestra or band program, or comparable private lesson experience. All other cases to be determined by audition. Instructor: Michael Stephenson. **30 hours. FREE**

Motorcycle Safety Foundation: Basic Rider’s Course

This 22-hour course is part of the NC Motorcycle Safety Program. In this class, riders will learn the basics of operating a motorcycle. The course is held on Friday evening, all day Saturday and all day Sunday. 100% attendance of all scheduled class hours is mandatory. NO EXCEPTIONS! Participants must wear long pants, long-sleeved shirts, boots over the ankle, full fingered gloves and eye wear (sunglasses or prescription eyewear is permissible). Helmets are available, but individuals are encouraged to bring their own if they have them. Motorcycles are furnished by PCC. Participants must be 16 years of age, but are not required to hold a driver’s license to participate in the class. Upon successful completion of the course, participants will be able to forgo the driving portion of the NC DMV test for gaining their motorcycle endorsement. Pre-registration, at least 3 days prior to the beginning of the class is required. **22 hours. $145.55.**

DDC 4-hour

Pitt Community College and the Safety and Health Council of North Carolina, in conjunction with Safe Communities Coalition are co-sponsoring Defensive Driving classes. The DDC 4 (4-hour) classes are for anyone who has received a traffic citation in and outside of Pitt County and for jurisdictions that accept the Safety and Health Council Course Certification. This course will motivate participants to change their behind-the-wheel behaviors and attitudes. The Defensive Driving Course will give participants key understanding, skills, and techniques to avoid collisions and reduce future violations. The result is a more responsible driver who grasps best practices to prevent injury and death while operating a motor vehicle. The course is a blended learning program utilizing a multimedia presentation, hazard clips, and animated driving scenarios to give participants the knowledge they can use in real-life situations. Late arrivals are not admitted to class. Certificate of Completion is provided at the end of class. *NOTE: Completion of this course in no way guarantees any privileges or rights under applicable NC laws. 4 hours. Cost $70.*

Creative Writer’s Seminar

Whether you are a new or experienced writer, this course is for you! The emphasis is on creativity, writing, and critique. Assignments are read anonymously and critiqued by class members and the instructor to work toward improved writing techniques and communication skills. Tip sheets on the elements of writing are supplemented by exercises. All genres of writing are welcome. Revision and submission for publication and competition are encouraged. Instructor: Christina Ruotolo. **36 hours. $99.**
Get Your **NCRC** at PCC!

The National Career Readiness Certificate (NCRC) is a portable, nationally recognized credential that confirms to employers you possess the critical skills needed in the workplace. The NCRC identifies your skill level in the following competencies:

- **Applied Math**
- **Workplace Documents**
- **Graphic Literacy**

**OVER 500 NC employers** now prefer or require the NCRC for applicants!

### REGISTER for the NCRC

1. Complete the fillable Student Data Form on PCC’s website.
   - [www.pittcc.edu](http://www.pittcc.edu), search ‘NCRC’

2. Email your completed form to
   - [workforcedevelopment@email.pittcc.edu](mailto:workforcedevelopment@email.pittcc.edu).

3. A user ID and Password will be emailed to you along with instructions.

4. Pay testing fee of **$39** through the PCC Cashier’s Office. Once fee is paid, you can schedule your test by emailing at the address above or calling **252.493.7592**.

### NCRC TESTING BY APPOINTMENT ONLY

**Requirements for day of testing:**

- All students must follow the ongoing PCC health and security guidelines.
- All students must show a Photo ID.

For more information call **252-493-7592** or visit [PITTCC.EDU](http://PITTCC.EDU) search, ‘NCRC’.
REGISTRATION

• Registration is on a FIRST COME, FIRST SERVED basis.
• Any adult 18 years of age or older (and out of high school) may register for a course.
• Individuals 16-18 years old may register only with written permission from their high school official.
• Pitt Community College reserves the right to change schedules at any time and to add or withdraw courses.
• No walk-in registration on the first day of class.
• You must register and PAY three days before the class start date.
• Payments accepted include check, money order, and credit card.
• NO CASH!
• First time students must complete and turn in the student data form.

REFUND POLICY

• No refunds or transfers for Self-Supporting (SEF) courses unless the course is canceled by Pitt Community College.
• Refunds are automatically processed by the Cashier’s Office for all courses canceled by Pitt Community College.

The College may refund registration fees under the following circumstances:
• If a class is canceled due to insufficient enrollment, the student will receive a 100% refund.
• If a student officially withdraws from an Occupational Extension (OE) class prior to the first class session, the student will receive a 100% refund.
• After an OE class begins and a student officially withdraws from the class prior to or by the 10% point of the scheduled hours, the student will receive a 75% refund.

*This refund is limited to the registration fee and does not include accident insurance, liability insurance, textbooks, or supplies. To officially withdraw for a refund, students must sign a refund form on or before the 10% point of the class. Call 252-493-7388 for more information.

INCLEMENT WEATHER

Continuing Education and Workforce Development classes will adhere to the same schedule modifications (opening, closing, and early release) as those outlined for Pitt Community College.

The GREENVILLE CENTER is 2 Miles from the PCC CAMPUS.
**LOCATION KEY**

<table>
<thead>
<tr>
<th>Location</th>
<th>Address</th>
<th>City</th>
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</thead>
<tbody>
<tr>
<td>ABW – A.B. Whitley Building</td>
<td>4257 Reedy Branch Rd, Winterville</td>
<td></td>
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<tr>
<td>Ayden Comm - Ayden Community Theatre</td>
<td>4354 Lee Street, Ayden</td>
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<tr>
<td>Ayden VT - Ayden Vo-Tech</td>
<td>529 3rd St, Ayden</td>
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<tr>
<td>BC - Bernstein Center</td>
<td>261 Belvoir Highway, Greenville</td>
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<tr>
<td>Bethel Workforce Development Center</td>
<td>7449 Main Street, Bethel</td>
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<tr>
<td>CCC - Community Crossroads Center</td>
<td>207 Manhattan Ave., Greenville</td>
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<tr>
<td>CER - Charles E. Russell Building</td>
<td>2125 Warren Drive, Winterville</td>
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<tr>
<td>CFG - Craig F. Goess Student Center</td>
<td>169 Bulldog Run, Winterville</td>
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<tr>
<td>CIT - Craig M. Goess Construction &amp; Industrial Technology Building</td>
<td>2084 Warren Drive, Winterville</td>
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<tr>
<td>COA - Pitt County Council on Aging</td>
<td>4551 County Home Rd., Greenville</td>
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<tr>
<td>GCA - Greenville Center Annex</td>
<td>550 Dexter St., Greenville (Behind the Greenville Center)</td>
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<td>GCC - Grinton Center</td>
<td>437A Creekshore Dr., Grinton</td>
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<tr>
<td>GHL - G. Henry Leslie Building</td>
<td>2000 Eddie Smith St, Winterville</td>
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<td>GlasStation - ECU GlasStation</td>
<td>3732 W. Wilson St, Farmville</td>
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<td>GS - Greenville Center</td>
<td>3107 S. Memorial Dr., Greenville</td>
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<tr>
<td>HSA - PCC Hairstyling Academy</td>
<td>426 E. Arlington Blvd., Greenville</td>
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<td>KVW - Kathryn V. Whichard Building</td>
<td>1955 Eddie Smith St, Winterville</td>
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<tr>
<td>LET - PCC Law Enforcement Training</td>
<td>2096 Central Park Dr, Winterville</td>
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<td>MW - Maintenance Welding Building</td>
<td>155 Bulldog Run, Winterville</td>
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<td>NCWORKS - Pitt County NCWORKS Career Center</td>
<td>3101 Bismarck Street, Greenville</td>
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<tr>
<td>PCDC - Pitt County Detention Center</td>
<td>124 New Hope Rd., Greenville</td>
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<tr>
<td>Riverside Rec - Riverside Recreation</td>
<td>817 Dickinson Ave, Greenville</td>
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<tr>
<td>VEW – Vernon E. White Building</td>
<td>1958 Pitt Tech Rd, Winterville</td>
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<tr>
<td>WMW - Walter &amp; Marie Williams Building</td>
<td>2105 Warren Dr, Winterville</td>
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**STAFF DIRECTORY**

- **Angela Moore**, Admissions & Registration, Office of the Registrar ….. 493-7627 / 493-7388
- **Paula Brown**, Technical Assistant .................................................. 493-7388
- **Brenda Jones-Jones**, Assistant, Internal Auditor ................................ 493-3069
- **Gretchen Baugh**, Marketing Specialist ............................................. 493-7660

**COLLEGE OUTREACH / REENTRY PROGRAM**

- **Emris Lee**, Assistant Vice President, College Outreach .................. 341-5696
- **Mary Higgs**, Administrative Assistant, Outreach ............................ 493-7576
- **Ana Edwards**, Hispanic Outreach Specialist ..................................... 531-1928
- **Juan Paz Jimenez**, Hispanic Outreach Specialist .............................. 493-7324
- **Ralph Soney**, Reentry Programs Coordinator/Consultant ................. 689-1509
- **Peter Peedin**, Reentry Lead Case Manager ....................................... 689-1509
- **Tashika Thigpen-Lilley**, Reentry Case Manager ................................ 689-1509
- **Brenton Grice**, Reentry Specialist ................................................... 689-1509

**COMMUNITY DEVELOPMENT**

- **Lisa Webb**, Director, Community Development and Online Learning ... 493-7317
- **Melany Ball**, Administrative Assistant, Community Development ...... 493-7854

**FIRE & EMERGENCY SERVICES TRAINING**

- **Mekenzie Newkirk**, Director, Fire & Emergency Services Training .... 493-7742
- **Lorri Brewer**, Administrative Assistant, Fire & Emergency Services Training ........................................................................ 493-7648
- **Patty Carraway**, Administrative Support, Fire & Emergency Services Training ........................................................................ 493-7875
- **Ray Smith**, Moodle/CPR Coordinator, Emergency Services Training ........................................................................ 493-7583
- **Greg Hardee**, Fire Academy Coordinator ......................................... 493-7550

**HEALTH CARE SERVICES**

- **Sidette Boyce Brown**, Director, Healthcare Programs ...................... 493-7233
- **Deneen Lawrence**, Administrative Assistant, Healthcare Programs .... 493-7225
- **Dr. Kimberly Delgado**, Nurse Aid Program Coordinator .................. 493-7733
- **Amanda Heck**, Nurse Aid Instructor ................................................. 493-7722
- **Tiffany Newson**, Nurse Aid Instructor ................................................. 493-7707

**LAW ENFORCEMENT TRAINING**

- **Thomas Forrest**, Director, Law Enforcement Training .................... 493-7572
- **Wendy Wooten**, Administrative Assistant, BLET .............................. 493-7572
- **Katie Shepard**, Administrative Assistant, BLET ............................... 493-7238
- **David Johnson**, Instructor, BLET ..................................................... 825-9919
- **Doug Bennett**, Day BLET Coordinator/Instructor .............................. 493-7571
- **Diane Smock**, Part-Time BLET Coordinator/Instructor ..................... 493-7839
- **Pat O’Callaghan**, Part-Time BLET Coordinator/Instructor ................. 493-7839
- **Kellie Harrell**, Law Enforcement/Detention Coordinator/Instructor .... 493-7214
- **Karen Gardner**, Technical Assistant, BLET ..................................... 493-7386

**SHORT-TERM TRADES & TECHNICAL PROGRAMS**

- **Gail Nichols**, Director, CIT Technical Programs .............................. 493-7625
- **Alexandra McCoy**, Administrative Assistant, Technical Programs ...... 493-7246

**WORKFORCE DEVELOPMENT (Greenville Center Annex)**

- **Vacant**, Director, Career Services & Workforce Development .......... 493-7216
- **Adrienne Croom**, NCRC Administrative Support/Instructor .............. 493-7592
- **Karen Davis**, Coordinator, Human Resources Development (HRD) .... 493-7551
- **Deborah Hall**, Receptionist ............................................................... 493-7885
- **Wendy Koehring**, CTP-Thermo Fisher Administrative Support ......... 493-3063
- **Elizabeth Midyette**, Administrative Assistant ................................. 493-7266
- **Sheila Ormond**, Industrial Training Coordinator .............................. 493-7584
- **Latrice Perry**, Apprenticeship Coordinator ........................................ 493-7678
- **Mary Richardson**, HRD Administrative Assistant ............................ 493-7845
- **Vacant**, FNS E&T Navigator ............................................................... 493-7904

**WORKFORCE LICENSURE**

- **Wendy Dunbar**, Coordinator, Workforce Licensure ......................... 493-7528
- **Becky Preston**, Administrative Assistant, Workforce Licensure ........ 493-7652
**REGISTRATION FORM**

<table>
<thead>
<tr>
<th>Please Print:</th>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Former/Maiden Name</th>
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<tr>
<th>Social Security Number</th>
<th>E-mail Address</th>
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**CHANGE OF ADDRESS:**

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<th>Address</th>
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<thead>
<tr>
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<th>Work Phone Number</th>
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Course ID: ___________________  Title of Course: ___________________

Begin Date: ____________  End Date: ____________

**FOR STAFF USE ONLY**

<table>
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<tr>
<th>Class Type:</th>
<th>Self-Supporting</th>
<th>Occupational Extension</th>
<th>CTP</th>
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**SELF-SUPPORTING REFUND POLICY**

There are **NO REFUNDS OR TRANSFERS** for Self-Supporting courses unless they are canceled by Pitt Community College. For canceled classes, refunds are automatically processed by the Cashier's Office.

**OCCUPATIONAL EXTENSION (OE) REFUND POLICY**

Refunds are automatically processed by the Cashier's Office for all classes canceled by Pitt Community College. Refunds for dropped classes must be requested in person by the 10% point for 75% tuition refund and before class starts for 100% refund.

* In general, the Family Educational Rights and Privacy Act of 1974 prohibits the access and release of student educational records without written consent. By signing this form, the student allows Pitt Community College to release academic records/transcripts, along with conduct records, to current and future employers. Programs at PCC that prepare students for professional licensure(s)/certification(s) are designed to prepare a student to apply for applicable licensure/certification in North Carolina. In order to ensure whether the program meets requirements for professional licensure(s)/certification(s) outside North Carolina, PCC recommends the student contact the program Director/Dean/Coordinator prior to enrolling in the program.
TO APPLY, YOU MUST BE 18 YEARS OF AGE OR OLDER. If you are age 16, or have not yet reached age 18, then you must have a Release Form signed by your High School Principal or his/her designated representative in order to be eligible to enroll in Continuing Education courses. (This form may be obtained from our office.)

Instructions: Type or print in ink, respond to all questions completely, use your legal name, and return completed application to the PCC Representative.

Name ____________________________ Colleague ID _____________

Address ____________________________ City ____________________________ State ____________ Zip ____________

County ____________________________ County of Residence ____________________________ State of Residence ____________

Home Phone ( ) Work Phone ( ) Cell Phone ( )

Social Security Number ____________________________ Date of Birth: ____________________________ Gender: ☐ Male ☐ Female

Ethnicity: ☐ Hispanic/Latino ☐ Asian ☐ Black or African American ☐ White
☐ Not Hispanic/Latino ☐ American Indian or Alaska Native ☐ Native Hawaiian or Other Pacific Islander

How did you hear about this course? Please check only one.
☐ Advertisement ☐ Corporate Contact ☐ Personal Initiative ☐ Recruitment Activities ☐ Referral ☐ Other ____________________________

Check one of the following graduation types:
☐ High School Graduate ☐ High School Equivalency Completion ☐ Current High School Student or High School Equivalency Student

Did not graduate High School ☐ Adult High School Graduate

Name of High School attended or High School Equivalency received from: ____________________________

Student Type:
☐ Not applicable ☐ Fire & Rescue/EMS/Law Enforcement ☐ Dual Enrollment
☐ Employee ☐ Senior Citizen ☐ Inmate

Employment Status: Please check one.
☐ Retired ☐ Employed 1-10 hours per week ☐ Employed 40 or more hours per week
☐ Unemployed-Not Seeking Employment ☐ Employed 11-20 hours per week
☐ Unemployed-Seeking Employment ☐ Employed 21-39 hours per week

Address ____________________________

Highest educational level completed: Please check one.
☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ High School Equivalency ☐ One Year Vocational Diploma
☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12 ☐ Adult High School Diploma ☐ Associate Degree

Is your tuition being paid by an agency/organization? If yes, please specify ____________________________ (Copy of authorization to pay must be on file or attached)

Are you taking this course for certification? [☐ Yes ☐ No]

Please complete the following if it applies to you: I hereby give permission to Pitt Community College and the NC Department of Community Colleges to release my grades to:

☐ NC Department of Insurance Fire/Rescue Commission ☐ Employer ☐ Other ____________________________
☐ NC Criminal Justice’s Training & Standards Commission and/or NC Sheriff’s Commission ☐ Potential Employer ____________________________

BY MY SIGNATURE, I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT. ____________________________ ____________________________

Signature Date

* Programs at PCC that prepare students for professional licensure(s)/certification(s) are designed to prepare a student to apply for applicable licensure/certification in North Carolina. In order to ensure whether the program meets requirements for professional licensure(s)/certification(s) outside North Carolina, PCC recommends the student contact the program Director/Dean/Coordinator prior to enrolling in the program.
Why Choose PCC Continuing Education?

With a small investment you can develop the skills you need to reach your goals.

Our continuing education programs can help you launch a new career as a nursing assistant, law enforcement officer, realtor, or firefighter. Get your CDL license or learn trade skills like plumbing or HVAC.

Update your skills in social media, accounting, or human resources to get the promotion you want. Or work on your hobbies, with continuing education courses in painting, sewing, and building. You can even learn a new language!

For younger students, our Explore! Summer Camps provide opportunities to learn about healthcare, art, music, skilled trades, cybersecurity, programming, science, animation, leadership, and sports.

So, whether you want to change careers, update your skills, or try something new, Pitt Community College has the continuing education courses you need to be successful!

Scan the QR Code below and

Get Started TODAY!