

QEP Committee

Minutes

September 23, 2021

Opening

The meeting of the QEP Committee was called to order at 1:00 pm, September 23, 2021 on WebEx by Chuck Griffin.

Present

Chuck Griffin
Happy Gingras
Val Holder
Kelli Johnston
Charmaine Smith
Karen Moody

Old Business

Chuck updated the committee on the survey participation so far. As of today, 166 faculty/staff have responded and 302 students. He stated that the survey would remain open until 9/28/21 and encouraged everyone to pass the word to their students and co-workers to please participate.

Chuck reported that Leigh Russell will have our bibliography completed by 9/30/21. We will assign articles to review and summarize at our next meeting. This body of work will make up the sources for our literature review.

New Business

Brian sent word that he met with Dr. Anthony Pina and is going to recommend him as our QEP lead evaluator.

The next discussion centered on developing a theme for our marketing department to dress up our page, develop flyers, advertise to campus and community about the QEP. We will all bring ideas to the next meeting or post on our Team's page under marketing themes.

Chuck led a discussion about a possible idea for a spring QEP rollout event. We hope to utilize the same theme for the event whatever it ends up being. The committee discussed various ideas including but not limited to, t-shirts or other promotional items, a cookout, spring fling booth, or a possible video to be played at town hall and posted online. The committee agreed to bring ideas to next meeting.

Chuck let the committee know that he had set up a file for outcomes and strategies for the QEP on the team's page. Feel free to add or edit to this document and we should be able to finalize this after we get the results back from surveys and finish lit review. Blue Ridge Community College is a good example to refer to.

Chuck asked the committee for volunteers to serve on a sub-committee to review our current academic policies to see if any inhibit the QEP and look at possible additions or edits to current policies pertaining to professional development and distance education. Will address this again at next meeting.

Adjournment

Meeting was adjourned at 1:56 pm by Chuck Griffin. The next committee meeting will be in 2 weeks on 10-7-21 at 1:00 pm.

Minutes submitted by: Chuck Griffin