

QEP Committee

Minutes
September 18, 2020

Opening

The initial meeting of the QEP Committee was called to order at 10:00 am on September 18, 2020 on WebEx by Chuck Griffin and Lynda Civils.

Present

Chuck Griffin

Lynda Civils

Kelli Johnson

Chrystal Gooding

Happy Gingras

Brook Cathey

Tony Galardo

Matt Amante - Absent

Open Issues

New Business

Welcome and introductions

Lynda presented power point on SACSCOC Standard 7.2 Quality Enhancement Plan

Open discussion on past QEP topic – CAP

Lynda gave an overview of goals for new QEP including:

Standard 7.2: The institution has a Quality Enhancement Plan that:

- a. Has a topic identified through the ongoing, comprehensive planning and evaluation process
- b. Has broad based support of institutional constituencies
- c. Focuses on improving specific *student learning outcomes* and/or *student success*
- d. Commits resources to initiate, implement, and complete the QEP, and includes a plan to assess achievement

Chuck mentioned availability of ATD data. Stressed the importance of tying the new QEP topic into PCC's Strategic Plan and being somewhat narrow in scope and easily measured with quantifiable data.

Lynda will email the committee members a copy of PCC Strategic Plan, QEP Framework, and the SACSCOC QEP Requirements.

Q and A session

Agenda for Next Meeting

Discuss QEP ideas

Develop strategies for seeking stakeholder input on QEP topic

Adjournment

Meeting was adjourned at by Chuck Griffin and Lynda Civils. The next committee meeting will be announced.

Minutes submitted by: Chuck Griffin