



ADVANCED MEDICAL CODING DIPLOMA CURRICULUM SHEET

Effective 6-30-2022

The following steps must be completed **prior** to enrolling in the Advanced Medical Coding Program:

- Complete an application for general admission to Pitt Community College.
- Submit official transcript from high school or high school equivalency diploma. Applicants with a bachelor’s degree are exempt.
- Submit official transcripts from all colleges/universities attended.
- Meet with assigned Advisor.
- Complete [new student orientation](#).
- Check your myPittCC email account for important announcements on a regular basis.
- Read the [Health Sciences Essential FAQs](#).

Enrolling in Advanced Medical Coding (AMC) courses is not allowed until the requirements below are met. Until these requirements are met, students are enrolled as an Associate in General Education major or special credit student.

- Must be eligible for ENG 111 without a corequisite (successful completion of ENG 111 with a C or better will satisfy this requirement)
- Proficiency in math required as exhibited by one of the following criteria:
 - high school GPA of 2.8 or higher within the past 10 years; or
 - eligibility to take math with a corequisite; or
 - successful completion of DMA 010-040; or
 - successful completion of MAT 070; or
 - completion of college-level math with a C or better; or
 - completion of MAT 003 with grade of P2.

Applicants with a GPA older than 10 years that meet none of the math requirements listed must take the placement test and achieve a score of 70 or better. Applicants who score less than 70 must successfully complete MAT 003 with grade of P2.

Students may enroll in AMC courses beginning in a fall semester once the requirements above are met. The AMC curriculum is designed as a three-semester program for full time students. Students may complete the AMC program in less than three semesters if general education courses are completed prior to enrolling in the AMC Program. Once enrolled in the AMC program, students will need to take the courses in the order they are listed below. Students must complete the AMC Program within two years starting with the first semester they enroll in an AMC course. Students may not be allowed to continue in the program after two years without retaking AMC courses greater than two years old. Once enrolled in the AMC Program, students that do not take AMC courses for a year will be placed on inactive status. Students placed on inactive status will be permitted to return to the AMC program once, and they must meet the enrollment and curriculum requirements in effect the year in which they return.

Sample Course Plan:

SEMESTER	COURSE	TITLE	CREDITS	PREREQUISITES
Spring/Summer	BIO 163* or BIO 168* & BIO 169*	Basic Anatomy & Physiology or Anatomy & Physiology I & Anatomy & Physiology II	5	DRE 098 or ENG 002 with grade of P2 or ENG 111; and [DMA 010, DMA 020, and DMA 030] or MAT 003 with grade of P1
Spring/Summer	BIO 271 or HIT 226	Pathophysiology & Pharmacology or Principles of Disease	3	BIO 163, BIO 166, or BIO 169
Spring/Summer	ENG 111	Writing and Inquiry	3	DRE 097 or ENG 002 or BSP 4002; Corequisite: ENG 011 if applicable
Spring/Summer	HUM 115 or PHI 240	Critical Thinking or Introduction to Ethics	3	<u>HUM 115</u> : DRE 098 or ENG 002 or BSP 4002; <u>PHI 240</u> ; ENG 111
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Fall (first 8 weeks)	AMC 200	Health Information for Coders	2	Enrollment in Advanced Medical Coding program.
Fall (first 8 weeks)	AMC 201	Legal and Compliance	2	Enrollment in Advanced Medical Coding program.
Fall (last 8 weeks)	AMC 202	Coding for Reimbursement	2	Enrollment in Advanced Medical Coding program.
Fall	AMC 203	Intermediate ICD Diagnoses	3	Enrollment in Advanced Medical Coding program.
Fall	AMC 204	Intermediate ICD Procedures	3	Enrollment in Advanced Medical Coding program.
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Spring	AMC 205	Intermediate CPT Coding	3	Enrollment in Advanced Medical Coding program.
Spring	AMC 206	Clinical Documentation	3	Enrollment in Advanced Medical Coding program.
Spring	AMC 207	Advanced Medical Coding Lab	2	AMC 203, AMC 204, AMC 205, and AMC 206; Enrollment in Advanced Medical Coding program.
Spring (last 12 weeks)	AMC 209	Professional Practice Exp	2	Enrollment in Advanced Medical Coding program.
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*BIO must be completed with a C or better within the past 10 years counting back from the date of enrollment in the Advanced Medical Coding Program.

Total Credits for Diploma: 36

A grade of C or better is required in all courses to graduate from the Advanced Medical Coding Program.

For questions regarding enrollment in the Advanced Medical Coding Program,
contact health sciences admissions at (252) 493-7473 or hltscadm@email.pittcc.edu.

Students admitted to health sciences programs are required to complete a clinical practicum. Clinical facilities may require criminal background checks, drug screenings, credit checks, professional license checks, and/or proof of US citizenship prior to or during participation in the clinical portion of a program. Any expenses associated with these requirements are the responsibility of the student. Pending the outcome, clinical facilities may deny a student the opportunity to complete the clinical portion of a program. A student who is unable to complete the clinical portion of a program will not be able to graduate. Criminal background checks, drug screenings, credit checks, professional license checks, and/or proof of US citizenship may also be required after graduation by examination boards, state licensing boards, and employment agencies. Pending the outcome, a graduate may be disqualified from examination eligibility, state licensure, and/or employment.

Students admitted to health sciences programs are required to have a physical examination to determine if they are physically and emotionally capable of performing the essential functions of the program and must submit a completed medical form. A record of immunizations, including, but not limited to, an annual Influenza vaccine and the COVID-19 vaccine must be included with the medical form. A medical or religious exemption for vaccines must be approved by the clinical site(s). PCC does not grant vaccine exemptions in lieu of the clinical site(s) and does not guarantee vaccine exemptions will be approved by the clinical site(s).

Programs at PCC that prepare students for professional licensure are designed to prepare a student to apply for applicable licensure in North Carolina. In order to ensure whether the program meets requirements for professional licensure outside North Carolina, PCC recommends the student contact the program director prior to enrolling in the program.

It is the policy of PCC not to discriminate against any person on the basis of race, color, handicap, religion, age, or national origin in the recruitment and admission of students; the recruitment, employment, training, and promotion of faculty and staff; and the operation of any of its programs and activities, as specified by federal laws and regulations. PCC is an equal opportunity institution.

Health Sciences admissions policies are not to be regarded as an irrevocable contract between PCC and students. PCC reserves the right to change any provisions or requirements at any time. Every effort will be made to minimize the inconvenience such changes create for students.