

Pitt Community College
Measurable Learning Objectives Worksheet

The Measurable Learning Objectives (“MLOs”) must clearly describe what you intend to accomplish during your work term. The MLOs must be reviewed by your supervisor (who can suggest modifications) during the first two weeks of the term and approved by your faculty coordinator. At the end of the work term, your supervisor will evaluate how well you accomplished each of the objectives. The required number of MLOs to complete is three (3).

1. Does your family Own/Operate this Business? YES NO

2. Are you using your current work Site? YES NO

3. If you answered yes to #2, describe your current job responsibilities.

Type here <input type="checkbox"/>	
<p>Learning objectives should be SMART (Specific, Measurable, Action oriented, Realistic, and Timely). Tips to help students with objectives:</p> <ul style="list-style-type: none"> Learning objectives should be student-focused and target the expected student outcome. To assist in maintaining a student-centered emphasis, start learning objectives with the phrase “By the end of the semester, I will ... or I will be able to...” Keep statements short and focused on a single outcome. This allows the instructor and supervisor to determine whether or not an objective has been met without having to distinguish between partial completion and success. Use active verbs that describe what a student will be able to do once learning has occurred. 	
MLO 1:	<i>By the end of the semester, I will</i>
Type here <input type="checkbox"/>	
MLO 2:	<i>By the end of the semester, I will</i>
Type here <input type="checkbox"/>	
MLO 3:	<i>By the end of the semester, I will</i>
Type here <input type="checkbox"/>	

WBL Student Signature: _____	Date: _____
Site Supervisor Signature: _____	Date: _____
Faculty Coordinator Signature: _____	Date: _____