



PITT COMMUNITY COLLEGE
VENDOR INFORMATION FORM

Revised 9/24/18

Please return completed form to:

Pitt Community College
Attn: Sandy Richardson srichardson@email.pittcc.edu
Purchasing Department
PO Drawer 7007 - Greenville, NC 27835-7007
Phone (252) 493-7279, Fax (252) 321-4214

Pitt CC Employee Contact: _____

Official Name: _____
(CS reported on your tax return)

Official Business Address: _____

Remittance Business Name
(If different from above) _____

Remittance Address _____

Home/Business Telephone: _____ Mobile Number: _____ Fax Number: _____

E-Mail Address: _____

Are you currently an employee of Pitt Community College? Yes No

If no, have you ever been a Pitt Community College employee? Yes No

If yes, what was the last year paid by Pitt Community College? _____

Is anyone in your immediate family employed at Pitt Community College? Yes No

Are the terms for payment Net 30 Days? Yes No

If no, please explain: _____

Authorized Signature: _____

Print Name: _____

Title: _____ Date: _____

Please check all that apply:

- 1099 Vendor
Asian American Owned
American Indian
Black Owned
Disabled Business Enterprise
Disabled Owned
Government Agency
Hispanic Owned
Non-profit Work Center for Blind & Severely Disabled
Socially and Economically Disadvantaged
Women Owned