

NEXT STEPS FOR NEW STUDENTS ATTENDING ORIENTATION

After you have registered for classes.....

STEP 1: Pay for your classes either in person or online. Payment for your tuition should be submitted according to your start date on the online [Academic Calendar](#). (If you applied for financial aid, check your PCC email for award information.) All schedules will be DROPPED for failure to make payment by the posted deadline.

- Where:** To pay in person, visit the Cashier's Office in Goess Student Center
To pay online or to check your financial aid award status, visit your MyPittCC account
- How:** Log-in to MyPittCC (link at the top of the www.pittcc.edu website)
- **Log-in ID** is First Initial, Middle Initial, Last Name, Last three digits of your Student ID number
 - **Password** (unless you have changed it) is your Initials and the 7-digit Student ID number
 - Locate the PCC SERVICES box on the right and click on WEBADVISOR FOR STUDENTS
 - To pay online, click FINANCIAL INFORMATION, then VIEW ACCOUNT AND MAKE PAYMENTS
 - For your financial aid application status, click on FINANCIAL AID, then FINANCIAL AID STATUS
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STEP 2 Print your class schedule.

- Where:** MyPittCC
- How:** Log into myPittCC (link at the top of the www.pittcc.edu website)
- Complete the Login procedure to MyPittCC as outlined in Step 1
 - Click on WEBADVISOR FOR STUDENTS
 - Click on ACADEMIC PROFILE; then click on MY CLASS SCHEDULE
 - Select TERM and click SUBMIT
 - PRINT YOUR SCHEDULE
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STEP 3: Register for your parking decal by visiting your MyPittCC account. (Your first one is free; subsequent or replacement decals will cost \$2). Obtain your student ID card when you receive your parking decal at the PCC Police Department.

- Where:** Access your MyPittCC account online to complete the parking decal registration
- How:** Log into MyPittCC (link at the top of the www.pittcc.edu website)
- Complete the Login procedure to MyPittCC as outlined in Step 1
 - Click on WEBADVISOR FOR STUDENTS
 - Click REGISTRATION and select PARKING DECAL REGISTRATION
- What:** Bring your driver's license, **license tag number**, class schedule, and receipt from paying for classes. If you have been awarded Financial Aid (see Step 1 to verify), Campus Police has been notified your tuition and fees have been paid
- When:** Students can pick up decals and student ID's at the PCC Campus Police Department once tuition is paid
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STEP 4: Purchase your textbooks for the Fall Semester.

- Where:** PCC Student Store in the Goess Student Center ~OR~
PCC Student Store Website at www.pittcc.edu/academics/studentstore
- What:** Bring your class schedule and your picture ID when purchasing textbooks in person
- How:** Cash, check, VISA, MasterCard, or Financial Aid Award (If you pay with Financial Aid, you must purchase your books and supplies within the window of time provided on their website)
- Our Textbook Reservation Program is a great way to get a jump-start on college. Avoid the long lines of the bookstore and pick up your prepaid books before classes begin
 - **Reserve books on their website** at www.pittcc.edu/academics/studentstore
You must pay using VISA, MasterCard, or Financial Aid
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STEP 5: Verify your class enrollment.

- How:** Traditional Classes: You must attend the first day of class
Online Classes: You must complete the Attendance Quiz the first day of class in MOODLE (the software PCC uses for online courses)
- To access MOODLE, log-in to MyPittCC as discussed in Step 1 and click on MOODLE
 - Click on course and complete the Attendance Quiz for EACH of your online courses
- Why:** Failure to attend class or complete the Attendance Quiz will result in being dropped from the course, which negatively affects your Financial Aid