



Purchasing and Contracts Department

Telephone: 252-493-7279
Fax: 252-321-4214

www.pittcc.edu

Dear Vendor,

The Purchasing and Contracts Office of Pitt Community College would like to assist our vendors in taking advantage of the State of North Carolina's E-Procurement (E-P) program and Online Statewide Market Place that changed purchasing from paper to Internet based "one stop shopping". Over 40,000 vendors are registered in E-P and more than 6.3 million purchase orders have been processed by NC entities including state agencies, institutions, community colleges, K-12 public schools, and local governments. Since September 2005, the majority of all college purchases have been sent through E-Procurement.

This Interactive Purchasing System allows purchasers throughout the State to advertise formal solicitations via the Internet. The E-Procurement system provides immediate Internet access to bidding opportunities 24/7. Registration is free. Vendors receive e-mail notifications of bidding opportunities based on commodities selected in registration and can also market their company to numerous government entities seeking products and services.

We, as a community college, are required to order through E-Procurement for all purchases.

The following website will provide you with information on registering with E-Procurement: <https://vendor.ncgov.com/vendor/login>. For assistance on registering, the E-Procurement HELPDESK can be reached at 1-888-211-7440.

If we can be of any further assistance, please contact our office.

Sincerely,

A handwritten signature in black ink that reads "Jane Alligood".

Jane Alligood
Director of Purchasing & Contracts