# PCC Testing Appointment Policy

## What Information do I need to know before I schedule my appointment?

- Students who arrive late by 15 minutes or more of their scheduled appointment time will forfeit their testing appointment and may be required to reschedule testing.
- Students who require special testing accommodations, including, but not limited to, large print, a reader, or a separate testing room, must contact **PCC Disability Services** prior to scheduling their testing appointment. All testing accommodations must be approved by PCC Disability Services. PCC Disability Services will work with a student to determine the best accommodations for them.
- Students taking their placement test at PCC for another institution, including another NC community college, are required to present a *Remote Testing Voucher* issued by their home institution. It is the student's responsibility to bring their *Remote Testing Voucher* to PCC on the day of their appointment or to ensure that their home institution sends PCC Testing their *Remote Testing Voucher* prior to their testing appointment. Contact your home institution to set up a *Remote Testing Voucher. Students testing for other schools are still required to schedule a testing appointment with PCC Testing.*

## What do I need to bring the day of testing?

- **All students are required to show a photo ID in order to test - No exceptions**
- Students testing at PCC for another institution, including another NC community college, must bring their *Remote Testing Voucher* or ensure that their home institution sends PCC their *Remote Testing Voucher* prior to their testing appointment.

### Prohibited Items:

- Students are not allowed to bring calculators
- Students should not bring cellphones or other personal items into testing
- Scratch paper and pencils will be provided by PCC; students may not bring their own scratch paper.