

**OFFICE OF ADMISSIONS & RECORDS
PITT COMMUNITY COLLEGE
REQUEST FOR OW AFTER END OF SEMESTER**

Name _____ ID NO. _____

Address _____ Phone – Home _____

_____ Work _____

Semester(s) of Unofficial Withdrawal _____

***Only 'W' grades are eligible to be changed to 'OW' grades**

***No additional documentation is required**

Please explain the circumstances surrounding your unofficial withdrawal. Use back of this form if more space is required.

Your request will be reviewed by the Asst. Registrar. You will be notified of the decision by email (your My.PittCC email) or mail.

FOR OFFICE USE ONLY

App/Den

Date Changed

Correspondence
