



**NOTICE**  
This Form replaces ALL previous FERPA forms on file.

**PITT COMMUNITY COLLEGE  
FERPA RELEASE FORM**

*WHAT IS FERPA?*

In general, the Family Educational Rights and Privacy Act of 1974 prohibits the access and release of student educational records without the student’s written consent if the student is 18 years or older. By signing this form, the student allows Pitt Community College to release records to parents, and/or grandparents, and/or spouses, and/or guardians, and/or others.

I, \_\_\_\_\_ (*print or type full name*) the undersigned,  
hereby authorize Pitt Community College to release the following educational records upon request to the designated individuals or entity below (*check all that apply*):

All financial records

Academic records/transcripts

Student conduct records

Other educational records (*please specify*): \_\_\_\_\_

PCC ID No.:	SS No. only if PCC ID No. is not available:
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I understand that if I am under 18 years old or a dependent for tax purposes, Pitt Community College can release educational records to parents and legal guardians regardless of my consent.

\_\_\_\_\_  
Student’s Signature (*required*)

\_\_\_\_\_  
Date

**Designated Individuals/Entities:**

Name:	
Address 1:	
City/State/Zip:	
Phone/Cell:	(     )

**Relationship (*check one*):**

Parent

Grandparent

Guardian

Spouse

Other

Return Signed FERPA Release (*In Person*) to:  
Pitt Community College  
Attn.: Admissions and Records  
Goess Student Center, Room #100  
**MUST SHOW PHOTO ID**